

Committee Agenda



Epping Forest District Council

Licensing Sub-Committee Tuesday, 8th May, 2012

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 10.30 am

Democratic Services Officer: R Perrin (Direct Line 01992 564532)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors Mrs P Smith (Chairman), L Leonard, Mrs M Sartin and G Waller

PLEASE NOTE THE START TIME OF THE MEETING
THERE WILL BE A BRIEFING FOR THE SUB COMMITTEE AT 10.00 A.M. IN THE MEMBERS' ROOM

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

3. **PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 5 - 10)**
4. **EXCLUSION OF PUBLIC AND PRESS**

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
5	Local Government (Miscellaneous Provisions) Act 1976 as amended & Town & Police Clauses Act 1847 - Driver's Licence - Mrs Linda Smith P027	1

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

5. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 AS AMENDED & TOWN & POLICE CLAUSES ACT 1847 - DRIVER'S LICENCE - MRS LINDA SMITH P027 (Pages 11 - 12)

(Director of Corporate Support Services) To consider the attached report.

6. INCLUSION OF PUBLIC AND PRESS

To invite the public and press back into the meeting for the remaining items of business.

7. 58, HIGH ROAD, NORTH WEALD CM16 6BY (Pages 13 - 36)

(Director of Corporate Support Services) To consider the attached report.

**8. CO-OPERATIVE NORTH WEALD 54-56 HIGH ROAD NORTH WEALD CM16 6BY
(Pages 37 - 82)**

(Director of Corporate Support Services) To consider the attached report.

**9. CO OPERATIVE 113-117 UPSHIRE ROAD WALTHAM ABBEY ESSEX EN9 3PE
(Pages 83 - 102)**

(Director of Corporate Support Services) To consider the attached report.

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Agenda Item 3

PART 3(2) - RESPONSIBILITY FOR COUNCIL FUNCTIONS

LICENSING COMMITTEE – TERMS OF REFERENCE

(1) The full Committee shall comprise 11 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.

... (2) For the functions set out in Annex 1, and the legislation listed in Annex 2, a Sub-Committee consisting of no more than any three Councillors drawn, in alphabetical order, from the members of the full Committee shall be formed. Any such Sub-Committee shall elect a Chairman on an ad-hoc basis.

(3) For the transaction of business at full Committee meetings, the quorum shall be a minimum of five Committee members save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.

(4) The Committee and Sub-Committees shall have full authority to hear and determine licensing applications.

(5) The Committee and Sub-Committees shall be further empowered to determine appeals made against the decisions of the Head of Environmental Services taken under delegated authority on licensing applications.

... (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Annex 3 (Conduct of Business by Licensing Committee and Sub-Committees).

(7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Annex 3.

**PART 3(2) – RESPONSIBILITY
FOR FUNCTIONS
LICENSING COMMITTEE**

Licensing Act 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

**PART 3(2) – RESPONSIBILITY
FOR FUNCTIONS
LICENSING COMMITTEE**

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Game Licences Act 1860
Gaming Act 1968
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Lotteries & Amusements Act 1976
Pet Animals Acts 1951 & 1981
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

Part 3(2) – Responsibility for Functions

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated sub-committees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct and to advice from the Standard Board for England, details of which will be provided to those members.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:
 - (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
 - (ii) The Chairman will outline the procedure to be followed.

- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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Report to the Licensing Sub Committee

Date of meeting: 8 May 2012

Subject: 58, High Road, North Weald CM16 6BY

**Responsible Officer: Kim Tuckey 01992 564034
Senior Licensing Officer**



**Epping Forest
District Council**

Democratic Services: R Perrin

Recommendations/Decisions Required:

Decisions Required:

To determine the application for a Premises Licence under the Licensing Act 2003

Report: To consider a new application for the above premises

Application

1. An application has been made by Minhe Lin for a new premises licence for the above premises. The application was received on the 14/3/2012 and is attached to this report. The application sets out the relevant licensing activities applied for and times requested.

2. The Operating Schedule sets out conditions which the applicant has offered to be attached to the licence if the application is granted. These relate to the prevention of crime and disorder but also include operating a challenge 25 policy.

Licensing Act 2003

3. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

5. The Responsible Authorities have received a copy of the application; it was properly advertised at the premises and in a local newspaper.

6. The authority has received representations from the 3 residents.

7. The authority may only take account of objections which relate to the four licensing objectives. The relevant objections relates to noise nuisance and Crime & Disorder.

Guidance Issued by the Secretary of State

8. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

9. Sections 2.32 to 2.40 of the Licensing Act 2003 are relevant to this application.

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- c) refuse to specify a person as the premises supervisor, or
- d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- a) the content of this report and representations
- b) any additional information obtained from the hearing
- c) the Council's statement of licensing policy
- d) Guidance issued by the Secretary of State, and
- e) the steps necessary to the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence.
- Representation from 3 residents.
- Map showing the area.

* required information

Section 1 of 22

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

* Is your business registered in the UK with Companies House? Yes No

* Registration number

* Business name

* VAT number

* Legal status

* Your position in the business

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Home country

The country where the headquarters of your business is located.

Continued from previous page...

Agent Registered Address

Address registered with Companies House.

* Building number or name	1st Floor York House
* Street	353a Station Road
District	
* City or town	Harrow
County or administrative area	
* Postcode	HA1 1LN
* Country	United Kingdom

The information given here will be saved and will be pre-filled in future forms.

Section 2 of 22

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	58
Street	High Road
District	
City or town	Epping
County or administrative area	
Postcode	CM16 6BY
Country	United Kingdom

Further Details

Telephone number	01992522510
Non-domestic rateable value of premises (£)	6,400

Section 3 of 22

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 22

INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Applicant Postal Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

Section 5 of 22

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Continued from previous page...

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PROVISION OF PLAYS

Will you be providing plays?

Yes No

Section 7 of 22

PROVISION OF FILMS

Will you be providing films?

Yes No

Section 8 of 22

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

Yes No

Section 9 of 22

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 22

PROVISION OF LIVE MUSIC

Will you be providing live music?

Yes No

Section 11 of 22

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Yes No

Section 12 of 22

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

Yes No

Section 13 of 22

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Section 14 of 22

Continued from previous page...

PROVISION OF FACILITIES FOR MAKING MUSIC

Will you be providing facilities for making music?

Yes No

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PROVISION OF FACILITIES FOR DANCING

Will you be providing facilities for dancing?

Yes No

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PROVISION OF FACILITIES FOR ENTERTAINMENT OF A SIMILAR DESCRIPTION TO THOSE PROVIDED FOR MAKING MUSIC OR DANCING

Will you be providing facilities similar in nature to those provided for making music or dancing?

Yes No

Section 17 of 22

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 22

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 19 of 22

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Continued from previous page...

[Empty box]

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

[Empty box for seasonal variations]

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 21 of 22

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

1. All alcohol to be displayed and sold at the premises to be kept behind the counter and to be dispensed by a member of staff only.
2. The sale of alcohol shall be ancillary to the operation of the premises as a takeaway restaurant. Alcohol to be supplied with a food order only.
3. No alcohol is to be sold/served or supplied whilst the customer is waiting for a meal to be prepared. Alcohol must not be consumed on the premises.
4. The delivery of alcohol to be made only to a residential or business address and the customer to be clearly resident inside the building.
5. The delivery of alcohol will not be delivered to a person in a public place (street corner, park, bus stop, etc).
6. All persons delivering orders will receive full advance training in selling alcohol, approved forms of ID, challenge 25 policy and dealing with conflict. Also that all staff are fully trained and understand the company's policy of non-delivery when approved ID is required.

c) Public safety

d) The prevention of public nuisance

Continued from previous page...

e) The protection of children from harm

1. All customers attempting to purchase alcohol who appear to be under the age of 25 shall be required to produce a valid form of identification. Acceptable forms of identification are a proof of age card bearing the PASS hologram logo, an EU photo card, full driving licence or a passport.
2. A refusals book shall be kept at the premises in which must record the date, time, and circumstances under which any attempted purchase by a young customer has been refused. This book is to be made available on request to any of the responsible authorities.
3. All serving and delivery staff shall receive regular training a minimum of 2 times a year on the prevention of underage sales including challenge 25. Such training shall be kept in a training record book and made available on request to any of the responsible authorities. Delivery staff will also be reminded of the risks associated with delivery.
4. The delivery of alcohol will only be made by staff over the age of 18.

Section 22 of 22

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Continued from previous page...

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00
* Fee amount (£)	<input type="text" value="190.00"/>

ATTACHMENTS

- Premises plan
- Consent form of premises supervisor

AUTHORITY POSTAL ADDRESS

Address

Building number or name	<input type="text" value="Civic Offices"/>
Street	<input type="text" value="High Street"/>
District	<input type="text" value="Epping"/>
City or town	<input type="text" value="Essex"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="CM16 4BZ"/>
Country	<input type="text" value="UK"/>

Continued from previous page...

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

[Add another signatory](#)

Online

for more information visit:

www.guardian-series.co.uk TODAY!

Guardian

Public Notices

Public Notices

RUTH BEATRICE GIMSON

Deceased Pursuant to the Trustee Act 1925 any persons having a claim or an interest in the Estate of the aforementioned deceased, late of Mostyn 121 Wadhams Road, Walthamstow, London, E17 4HR, who died on 10/07/2011, are required to send particulars thereof in writing to the undersigned on or before 24/03/2012, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

PERCY JAMES SALMON (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 147 Pyrites Lane, Loughton, Essex IG10 2RH and 16 Most Street, High Beach, Loughton, Essex, who died on 03/07/2011, are required to send particulars thereof in writing to the undersigned Solicitors on or before 01/06/2012, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

ROY LEON BRIGHTY (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 36 Beaconfield Road, Epping, Essex CM16 5AS, who died on 31/01/2012, are required to send particulars thereof in writing to the undersigned Solicitors on or before 01/06/2012, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

Alternative dates and times for the suspension are 22:00 4 May 2012 to 05:00 8 May 2012 and 22:00 Friday 1 May 2012 to 05:00 1 June 2012 to 05:00 6 June 2012.

The Essex County Council (Various Roads, Roydon and Nazeing) (7.5 Tonne Weight Restriction) Order 2010 shall be temporarily suspended insofar as it relates to the above lengths of road only. The Order will come into effect on 5 April 2012 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(B175 Stapleford Road, Stapleford Abbots) (40mph and 50mph Speed Limit) Order 20**

Notice is hereby given that the Essex County Council proposes to make the above Order under Section 84 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984.

Effect of the order: To introduce a 40mph speed limit on the following lengths of B175 Stapleford Road, Stapleford Abbots, in the District of Epping Forest, the road is currently 50mph and derestricted:

40MPH SPEED LIMIT

B175 Stapleford Road, Stapleford Abbots From the A113 Ongar Road/A113 London Road/ B175/Albys Lane roundabout, generally southeast, for a distance of approximately 1910 metres.

The Essex County Council (B175 Stapleford Road, Stapleford Abbots) (50mph Speed Limit) Order 2007 is hereby revoked and its contents shall be incorporated into this Order albeit at a shorter distance.

Further details: A copy of the draft Order, the Order to be revoked, maps illustrating the proposal and a Statement of Reasons may be examined at all reasonable hours at Environment, Sustainability & Highways, County Hall, Chelmsford; Epping Forest District Council, Civic Offices, High Street, Epping and at Loughton Library, Traps Hill, Loughton.

Objections: Anyone who wishes to object to the proposed Order should send the grounds for their objection in writing to TRO Comments, South Area Highways Office, 1 Endeavour Drive, Festival Business Park, Basildon, SS14 3WF or e-mail to TRO-commentsoutharea@essex.gov.uk by 16 April 2012.

Liz Saville, Head of Network Management, County Hall, Chelmsford. Dated: 22 March 2012.

THE LICENSING ACT 2003.

Notice is hereby given that Minbe Lin has applied to Epping Forest District Council for a premises licence to use the premises at Weald Kitchen, 58 High Road, North Weald, Epping, CM16 6BY for the provision of late night refreshment and the sale by retail of alcohol. Proposed licensable hours/opening Sunday to Thursday 12:00 to 23:00, Friday and Saturday 12:00 to 23:30. If you wish to make any representations in connection with this application, you must write to: Licensing Section, Corporate Support Services, Epping Forest District Council, Civic Offices, High Street, Epping CM16 4BZ on or before: 10-04-2012. The Council's Licensing Register where a record of this application may be inspected is kept at the above address. It is an offence for anyone knowingly or recklessly to make a false statement in connection with a Licence Application. The maximum fine on summary conviction is £5000.00.

FRANTISEK HYBEL otherwise known as Frank Hybel Deceased Pursuant to the Trustee Act 1925 any persons having a claim or an interest in the Estate of the aforementioned deceased, late of 8 Richmond Avenue, Highams Park, London, E4 9RS who died on 12/02/2011, are required to send particulars thereof in writing to the undersigned on or before 23/05/2012, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.



Major Application of Road Traffic Regulation Act 1984 (Part IV) - EPPF/0438/12 Mitchell's Farm London Road Stapleford Tawney Romford RM4. Extension to barn. Works to Listed Buildings EPPF/0413/12 Beauchamp Barn 8 Fyfield Grange Willingale Road Fyfield CM5 0FE. Internal alterations. Comment online at www.eppingforestdc.gov.uk/Plan, or in writing to Director of Planning, Epping Forest District Council, Civic Offices, High Street, Epping, CM16 4BZ by: 06/04/2012. For householder applications, make comments clear and full, because there is no opportunity again if it becomes an appeal.

LONDON BOROUGH OF WALTHAM FOREST Notice of Setting of Amount of Council Tax

The Council of the London Borough of Waltham Forest as the billing authority for the said borough, GIVES NOTICE, that on 1 March 2012 and in accordance with section 30 (2) of the Local Government Finance Act 1992 it set out an amount of £1,458.93 as the Council Tax for its area which is applicable to dwellings listed in Band D for the chargeable financial year beginning 1 April 2012.

In accordance with section 5 of the Local Government Finance Act 1992 the amount of Council Tax payable in respect of dwellings situated in the borough and listed in different valuation bands is calculated as below:

Table with 3 columns: Band, Range of Value, Council Tax. Rows A through H.

Information about ways to pay Council Tax can be found on the Council's web site www.walthamforest.gov.uk/counciltax

LONDON BOROUGH OF REDBRIDGE

The Redbridge (Waiting and Loading Restriction) (1993, No. 3) (Amendment No. *) Traffic Order 20**

NOTICE IS HEREBY GIVEN that the Council of the London Borough of Redbridge propose to make the above-mentioned Order under sections 6, 124 and part IV of Schedule 9 of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers.

The effect of the Order will be to amend the Redbridge (Waiting and Loading Restriction) Order 1993 so as to introduce new waiting restrictions operative:

- (a) At any time adjacent to Nos. 46 and 69 Monkham's Drive and Nos. 1 and 2 Princes Avenue
(b) Monday to Friday 2pm to 3pm between Nos. 1 to 28 Princes Avenue and Nos. 2 to 25 Princes Avenue

A copy of the proposed Order, a plan of the relevant roads and the Council's statement of reasons for proposing to make the Order can be inspected (except on Bank Holidays) between 8.45am and 4.30pm on Mondays, Tuesdays, Thursdays and Fridays, and on Wednesdays between 9.30am and 4.30pm, at the Information Centre, Lynton House, 255-259 High Road, Ilford, Essex IG1 1NN. Any person who wishes to object or make any other representations to the Order must do so in writing, specifying the grounds for the objection, within 21 days of the date on which this notice is published to: Parking Design, 10 Floor, Lynton House, 255 - 259 High Road, Ilford, Essex IG1 1NY. Dated 22 March 2012

Dave Cuthall Chief Highways and Cleansing Services Officer Lynton House, 255 - 259 High Road, Ilford, Essex, IG1 1NY

Nuala Clark

From: Nuala Clark
Sent: 02 April 2012 08:17
To: [REDACTED]
Subject: RE: Licence applications Co-op and North Weald Fish Bar

Good morning Councillor Stallan,

I am the officer dealing with both of these applications, I have noted your representation and can confirm that once the date has been set for the licensing committee I will of course inform you.

Kind regards

From: [REDACTED]
Sent: 01 April 2012 16:22
To: Licensing; Licensing
Subject: Licence applications Co-op and North Weald Fish Bar

I have been approached by local residents concerning the above applications, for which comments are to be received by the 2nd and 3rd April.

i have concerns regarding both applications in that the area where the 2 applications are sited (parade of shops, north weald) are known areas of anti social behaviour problems.

i believe that both of these applications if approved will add to the known problems in this area.

I would therefore request if officers are minded to approve this applications that they are placed before the licensing committee for consideration and i would request the chance to attend.

Many thanks

Councillor Dave Stallan

Terence Blanks
Harrison Drive
North Weald
Epping Essex
[REDACTED]

18 March 2012

Licensing Section
Corporate Support Services
Epping Forest District Council
Civic Offices
High Street
Epping
Essex CM16 4BZ

Dear Sir/Madam,

License Application – Minhe Lin, Weald Kitchen, 58 High Road North Weald

I wish to lodge my objection to the above application which seeks to expand the business of a Chinese take-away to one where alcohol can be sold. I list the reasons for my objection below.

1. The Co-op next door already sells alcohol relatively cheaply and daily until the evening and has applied for an extension to the hours during which it can be sold.
2. There are two pubs in North Weald where alcohol can be purchased under the control of the licensee to ensure reasonable consumption and acceptable behaviour.
3. There is also an off-licence in North Weald for the purchase of alcohol whose business will be seriously affected by this application.
4. The area outside the Chinese take-away is already used by groups of teenagers to gather in the evening and, perhaps unwittingly, intimidate residents - many of whom are from the several homes for the elderly in the village.
5. Attempts by retailers to expand the consumption of alcohol without the provision of facilities for its affects – drunkenness, litter, broken glass etc. will not help the community.

Yours faithfully

[REDACTED]
Terence Blanks

A.J. Buckley
Harrison Drive
North Weald
Epping Essex
[REDACTED]

1st April 2012

Licensing Section
Corporate Support Services
Epping Forest District Council
Civic Offices
High Street
Epping
Essex CM16 4BZ

Dear Sir/Madam,

License Application – Minhe Lin, Weald Kitchen, 58 High Road North Weald

I wish to lodge my objection to the above application which seeks to expand the business of a Chinese take-away to one where alcohol can be sold. I list the reasons for my objection below.



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4. The area outside the Chinese take-away is already used by groups of teenagers to gather in the evening and, perhaps unwittingly, intimidate residents - many of whom are from the several homes for the elderly in the village.
5. Attempts by retailers to expand the consumption of alcohol without the provision of facilities for its affects – drunkenness, litter, broken glass etc. will not help the community.

Yours faithfully,


A.J. Buckley

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 <p>Epping Forest District Council Civic Offices High Street Epping CM16 4BZ</p>	58 High Road North Weald		Centre X: 549782.000
			Centre Y: 204044.000
			Width : 225.000
			Angle : .000
Scale : 1:1250		Date : 26 Apr 2012	Time : 10:39:01 AM
Contains Ordnance Survey & Royal Mail Data © Crown Copyright & Database Right 2012, EFDC License No: 100018534 2012 © Royal Mail Copyright & Database Right 2012, © Environment Agency, © Copyright Geo Perspectives, © Natural England 2012, Reproduced with the permission of Natural England			

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Report to the Licensing Committee

Date of meeting: 8th May 2012

**Subject: Co-Operative North Weald 54-56 High Road North
Weald CM16 6BY**



**Epping Forest
District Council**

**Responsible Officer: Kim Tuckey 01992 564034
Senior Licensing Officer**

Democratic Services: R Perrin

Decisions Required:

To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by the Co Operative, the Premises Licence Holder for a variation to the premises licence for the above premises. The authority received the application on 7/3/2012. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises is attached
2. The applicant is requesting a variation to extend the licence hours for the supply of alcohol for consumption off the premises. A public notice was displayed.
3. Section [M & O] of the application for variation amends the Operating Schedule of the premises licence along with added conditions on page nineteen of the application

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application; it was properly advertised at the premises and in a local newspaper.
7. The authority has received representations from seven persons (residents).
8. The representations relate to Crime & Disorder & Noise Nuisance. No other representations were received.

Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

Options

10. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps necessary to the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence.
- A copy of the Premises Licence.
- Representation from Interested Parties.
- Map showing the area.

PREMISES LICENCE

Part A



Premises licence number:

LN/210001116

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Co-op
54-56 High Road
North Weald

Post Town: Epping

Post code: CM16 6BY

Telephone number: 01992 522257

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Alcohol Sales

The times the licence authorises the carrying out of licensable activities:

Monday – Saturday 08.00-23.00

Sunday 10.00-22.30

Good Friday 08.00-22.30

Christmas Day 12.00-15.00 & 19.00-22.30

The opening hours of the premises:

Monday – Saturday 07.00-22.00

Sunday 08.00-22.00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

Off Only

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Co-operative Group Food Limited
New Century House, Manchester M60 4ES
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable):

Limited Company 26715R

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Ryan Verdun John Gabriel Davis

[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

9818

Southend-on-Sea Borough Council

Annex 1 – Mandatory conditions:

1. No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or when the designated supervisor has a licence suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence (see section 19 Licensing Act 2003)
3. Each individual at the premises who carried out a security activity, must be licensed by the Security Industry Authority (see section 21 Licensing Act 2003)

Additional mandatory conditions from 1st October 2010

Conditions 1, 2, 3 and 5 do not apply to premises licences where it authorises only the sale by retail off the premises.

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

For the purposes of these conditions a responsible person is

- the holder of a premises licence in respect of the premises,
- the designated premises supervisor (if any) under such a licence, or
- any individual aged 18 or over who is authorised for the purposes of this section by such a holder or supervisor.

Annex 2 – Conditions consistent with the Operating Schedule:

N/A

Annexe 3 – Conditions attached after a hearing by the licensing authority:

N/A

Annexe 4 – Plans:

Drawing No. North Weald – P1 - fixture revision F9

Plans held at Epping Forest District Council.

Nuala Clark

From: Nuala Clark
Sent: 02 April 2012 08:17
To: [REDACTED]
Subject: RE: Licence applications Co-op and North Weald Fish Bar

Good morning Councillor Stallan,

I am the officer dealing with both of these applications, I have noted your representation and can confirm that once the date has been set for the licensing committee I will of course inform you.

Kind regards

From: [REDACTED]
Sent: 01 April 2012 16:22
To: Licensing; Licensing
Subject: Licence applications Co-op and North Weald Fish Bar

I have been approached by local residents concerning the above applications, for which comments are to be received by the 2nd and 3rd April.

i have concerns regarding both applications in that the area where the 2 applications are sited (parade of shops, north weald) are known areas of anti social behaviour problems.

i believe that both of these applications if approved will add to the known problems in this area.

I would therefore request if officers are minded to approve this applications that they are placed before the licensing committee for consideration and i would request the chance to attend.

Many thanks

Councillor Dave Stallan

N. DORRAS

Bassett Gardens
Epping North Weald
ESSEX

28 March 2012

Licensing Section
Corporate Support Service
Epping Forest District Council
Civic Offices High Road
EPPING CM16 4BZ

Re : 54/56 High Road, CM16 6BX
58 High Road, Weald Kitchen

Dear Sirs

With regard to the application by The Cooperative Society for a variation in their licence at 54/56 High Road North Weald.

At present they are open from 7.00am until 10.00pm and on Sundays from 8.00am until 10.00pm. The Cooperative Society have a poor record of complying with regulations. They have been found guilty of selling alcohol to minors. It has taken an order from the District Council before they controlled a 24 hour noise nuisance. Local residents had to enrol the help of our local MP before waste handling was improved and even now District Council officer Duncan Forsyth is trying to arrange an agreement to get rubbish swept up from around the store. Despite the fact that their licence on Sundays starts at 8.00am the store is regularly open at 7.00am.

Just why are another two hours a day required? I am unaware of any local demand for longer hours. Why is this the only Coop store that needs to be open this late? This is a residential area and the store is surrounded on four sides by housing and also above by flats surely there is a balance to be struck between the needs of business and the needs of local residents. Residents already have to put up with much, for instance the store is served by six large lorries every day including Sundays. I feel that local needs are well served by the current opening hours. Only an increase in noise and alcohol related problems will occur as a result of extending these hours and I trust you will reject this application.

With regard to the application at Weald Kitchen 58 High Road North Weald. The notice is displayed so low in the window to be almost impossible to read. I am unable to tell if this is an Off Licence application and yet if it is for consumption on the premises there are no tables and chairs for people to use I would appreciate it if you would let me know what the intention is in this case

Yours faithfully

N. D. Dorras

Nuala Clark

From: Doreen Clery, [REDACTED]
Sent: 03 April 2012 19:12
To: Licensing
Subject: Re: Variation in Licence - Co-op North Weald

Dear Sir/Madam

Co-op, North Weald – 54/56 High Road CM16 6BX

I wish to oppose any extension of the licence to provide alcohol for a longer period at the above premises. Living as I do in close proximity to the store we have experienced enough anti-social behaviour & we do not wish the Council to provide the opportunity for this to be exacerbated through extending the Co-op's trading hours.

Yours sincerely
Doreen Clery

[redacted] High Road
North Weald
Epping
Essex
[redacted]

28.3.12

Dear Sir/Madam,

I am writing to you with regards to the proposal of extending the trading hours of the Co-op in North Weald, myself and my fiancé reside ^{at the} ~~at the~~ above address, and are strongly against this, as it is unacceptable at present let alone extending the hours. I work full time night work at a home for the elderly, which in itself is stressful, so then come home at 07.45am to hear the Coops radio & tannoy system, coming through my floorboards, making my life very unhealthy - through lack of sleep.

We have to put up with this noise for 15 hours a day. Every day, we don't even get a day off from it. We the residents have to endure the mess outside (litter) & also the gulls loitering around - so by extending the trading hours - is yet more misery for all of us & my neighbour has a 3 year old child & is heavily pregnant with another, will affect her terribly.

For the Co-op to extend their hours, they would not benefit from it - the staff are very much against it, the manager refuses to do the extra time, the Co-op will not do anymore than -

except cause more misery for residents.

The Coop has always had problems re: being raided, burgled etc etc even non-raided to extend the licence would only invite more trouble to the area.

So please think about this proposal, & the effect it would have on not only the residents but to the whole village

yours sincerely

S. MERRITT



31 March 2012

Licensing Section
Corporate Support Service
Epping Forest District Council
Civic Offices High Road
Epping CM16 4BZ

Joann Maliniak
Bassett Gardens
North Weald
[REDACTED]

RE: 54/56 High Road CM16 6XB

Dear Sirs

I am writing to express my anger regarding variation in our local Cooperative store licence.

At present they are open from 7.00 am until 10.00 pm Monday to Saturday and 8.00am until 10.00pm Sunday. Just why are another two hours a day required? This is a residential area and the store is surrounded by housing and that fact has been often disrespected by the needs of business provided by Cooperative Society. Residents already have to put up with much for instance the store is served by six large lorries every day including Sunday. Those lorries often park on Bassett Garden road and unload the goods blocking entrance and exit to the road.

The store has poor waste handling and residents often need to complain about rubbish flaying around many gardens or front drive. Longer hours will only increase in noise and alcohol related problems.

I feel that local needs are well served by current opening hours and I trust you will reject this application.

Yours faithfully

J.Maliniak

Terence Blanks
Harrison Drive
North Weald
Epping Essex
[REDACTED]

20 MAR 2012

18 March 2012

Licensing Section
Corporate Support Services
Epping Forest District Council
Civic Offices
High Street
Epping
Essex CM16 4BZ

Dear Sir/Madam,

License Application – Co-op Group Food Ltd 54/56 High Road North Weald

I wish to lodge my objection to the above application which seeks to extend the hours during which alcohol can be sold. I list the reasons for my objection below.

1. The shop already sells alcohol relatively cheaply and daily until the evening and extending the hours will risk greater consumption by those least able to deal with the effects and blight the lives of the residents living in the area.
2. There are two pubs in North Weald where alcohol can be purchased under the control of the licensee to ensure reasonable consumption and acceptable behaviour.
3. There is also an off-licence in North Weald for the purchase of alcohol whose business will be seriously affected by this extension.
4. The area outside the Co-op is already used by groups of teenagers to gather in the evening and, perhaps unwittingly, intimidate residents - many of whom are from the several homes for the elderly in the village.
5. The Chinese take-away next door to the Co-op has also applied for an alcohol licence.
6. Attempts by retailers to expand the consumption of alcohol without the provision of facilities for its affects – drunkenness, litter, broken glass etc. will not help the community.

Yours faithfully

[REDACTED]
Terence Blanks

Harrison Drive
North Weald
Epping
Essex

1st April 2012

Licensing Section
Corporate Support Services
Epping Forest District Council
Civic Offices
High Street
Epping
Essex CM16 4BZ

Dear Sir/Madam,

License Application Co-op Group Food Ltd 54/56 High Road North Weald

I wish to lodge my objection to the above application which seeks to extend the hours during which alcohol can be sold. I list the reasons for my objection below.

1. The shop already sells alcohol relatively cheaply and daily until the evening and extending the hours will risk greater consumption by those least able to deal with the effects and blight the lives of the residents living in the area.
2. There are two pubs in North Weald where alcohol can be purchased under the control of the licensee to ensure reasonable consumption and acceptable behaviour.
3. There is also an off-licence in North Weald for the purchase of alcohol whose business will be seriously affected by this extension.
4. The area outside the Co-op is already used by groups of teenagers to gather in the evening and, perhaps unwittingly, intimidate residents - many of whom are from the several homes for the elderly in the village.
5. The Chinese take-away next door to the Co-op has also applied for an alcohol licence.
6. Attempts by retailers to expand the consumption of alcohol without the provision of facilities for its affects drunkenness, litter, broken glass etc. will not help the community.

Yours faithfully


A.J. Buckley

To: Corporate Support Services
Licensing Section
Kim Tuckey

From: Environment & Street Scene Directorate
Duncan Forsyth
Environment & neighbourhoods Officer

Date: Date: 29 March 2012

Your ref:

Our ref: WK/201208145

**Epping Forest
District Council**

**Licensing Act 2003
The Cooperative Food Group Ltd, 54-56 High Road, North Weald Bassett,
Epping, Essex, CM16 6BY**

I refer to an application made under the Licensing Act 2003 regarding the above mentioned premises that I received on 7th March 2012.

I have no representations to make regarding this application.

If you wish to discuss any of my comments please contact me on (01992) 564497.

Duncan Forsyth
Environment & neighbourhoods Officer

Date: 29 March 2012

Our Ref: WK/201208145

Your Ref:

Licensing Department,
Dantzic/Federation Building,
5th Floor Dantzic Street,
Manchester,
M60 0AF



**Directorate of Environment
& Street Scene**

Civic Offices High Street
Epping Essex CM16 4BZ

Telephone: 01992 564000
Facsimile: 01992 561016
DX: 40409 Epping

Director:
John Gilbert

Enquiries to:

Duncan Forsyth (01992) 564497
email:dforsyth@eppingforestdc.gov.uk

Dear Sir or Madam:

**Licensing Act 2003
The Cooperative Food Group Ltd, 54-56 High Road, North Weald Bassett,
Essex, CM16 6BY**

On behalf of the Council's Environment & Street Scene Directorate, I confirm receipt of a copy of your application dated 5 March 2012 that I received on 7th March 2012 regarding the above mentioned property, in relation to the Licensing objective the Prevention of Public nuisance.

I have made no representation to the Council's Licensing Section with regard to the Licensing objective – Prevention of Public nuisance.

Yours faithfully

Duncan Forsyth
Environment & neighbourhoods Officer

c.c. Mrs K Tuckey – Licensing Section



Licensing Department, Harlow Police Station
South Gate, Harlow, CM20 1HG
Telephone 01279 625 405 Facsimile: 01279 625 476
Website: www.essex.police.uk Email: Peter.Jones@essex.pnn.police.uk

Mrs Kim Tuckey
Licensing Department
Epping Forest District Council
Civic Offices
High Street
Epping
CM16 4BZ

20 March 2012

Dear Kim,

LICENSING ACT 2003 – PREMISE LICENCE VARIATION S.34

PREMISE: Co-op, 54-56 High Road, North Weald

APPLICANT: Orla McGreevy, Co-operative Group

Further to the Variation received on 6 March 2012, I write to inform you that all my checks have been carried out and noted. Therefore I can confirm that Essex Police will **NOT** be making any representations or objections under Crime and Disorder to this variation.

I trust the aforementioned will assist and look forward to receiving a copy of the amended Premises Licence in due course.

Should you have any queries please do not hesitate to contact me.

Yours sincerely,



Mr Peter Jones ABII
Divisional Licensing Officer – Epping Forest District
West LPA

Cc. Orla McGreevy
Licensing Department
Dantzic/Federation Building
5th Floor
Dantzic Street
Manchester
M60 0AF

Essex County Fire & Rescue Service

Mr David Johnson LL.B(Hons), BSc, MA, MSc, FCOMI
Chief Fire Officer & Chief Executive



Date: 8th March 2012
Our Ref: GM/LT/FP/89/431
All enquiries to: Geoff Marler
Workplace Fire Safety Officer

Safety and Licensing Officer
Safety and Licensing Department
Epping Forest District Council,
Civic Offices, High Street,
EPPING,
Essex. CM16 4BZ

WEST AREA COMMAND
Harlow Service Delivery Point
Fourth Avenue
HARLOW
CM20 1DU
☎ 01279 420841
✉ he.command@essex-fire.gov.uk

Dear Sir/Madam

Licensing Act 2003

Type of Licence: Premises Licence - Variation

Name & Address of Premises: Co-operative Store, 54-56 High Road, North Weald,
CM16 6BY

Receipt is acknowledged of the above consultation, which will be audited by this Authority.

Should there be any significant concerns regarding the application you will be notified in due course.

Yours faithfully

A large blacked-out area redacting the signature of Geoff Marler.

Geoff Marler
Workplace Fire Safety Officer
Harlow & Epping Community Command

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Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
 You may wish to keep a copy of the completed form for your records.

I/We Co-operative Group Food Limited
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/210001116
--

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
54-56 High Road North Weald			
Post town	Essex	Post code	CM16 6BY

Telephone number at premises (if any)	01992 522257
Non-domestic rateable value of premises	£16000

Part 2 – Applicant details

Daytime contact telephone number	0161 827 5747		
E-mail address (optional)	licensing@co-operative.coop		
Current postal address if different from premises address	Licensing Department 5 th Floor Federation Building Dantzig Street		
Post Town	Manchester	Postcode	M60 0AF

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick yes

If not do you want the variation to take effect from

Day Month Year

--	--	--	--	--	--	--	--	--	--

Please describe briefly the nature of the proposed variation (Please see guidance note 1)
To Vary the licensing hours/trading hours of the premises

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day				Start	Finish
				Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur					
Fri			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u> 		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) 		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4) 		
			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) 		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
			<u>Please give a description of the facilities for dancing you will be providing</u>		
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed					
Thur			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	06:00	23:00			
Tue	06:00	23:00			
Wed	06:00	23:00			
Thur	06:00	23:00			
Fri	06:00	23:00			
Sat	06:00	23:00			
Sun	06:00	23:00			
			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	06:00	23:00	
Tue	06:00	23:00	
Wed	06:00	23:00	
Thur	06:00	23:00	
Fri	06:00	23:00	
Sat	06:00	23:00	
Sun	06:00	23:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

A closed circuit TV monitoring system to be installed and maintained. images recorded and retained for at least 21 days and to be handed to police/local authority on request.

b) The prevention of crime and disorder

Signage to be displayed instore that it is an offence for people aged under 18 to purchase alcohol.

Store fitted with a panic button for staff to press in cases of emergency

Store fitted with a burglar alarm.

c) Public safety

To meet the requirements of the Fire Safety Order 2005



d) The prevention of public nuisance

no deliveries to take place between the hours of 2300 and 0600 the following day.

e) The protection of children from harm

all staff are trained in relation to underage related sales of alcohol. proof of age scheme in place.

"Challenge 25" scheme in place and notices of this prominently displayed within the store

electronic till prompt when alcohol is scanned to remind staff to check the age of the purchaser

"Age Refusals Register" refusals book kept to record where sales of alcohol are challenged or

refused.


Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	05/03/2012
Capacity	Licensing Administrator

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13) Licensing Department 5 th Floor Federation Building Dantzig Street			
Post town	Manchester	Post code	M60 0AF
Telephone number (if any)	0161 827 5494		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



Epping Forest District Council
 Civic Offices
 High Street
 Epping CM16 4BZ

54-56 High Road North Weald		Centre X: 549782.000
		Centre Y: 204044.000
		Width : 225.000
		Angle : .000
Scale : 1:1250	Date : 26 Apr 2012	Time : 10:40:55 AM

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Report to the Licensing Committee

Date of meeting: 8th May 2012

**Subject: Co Operative 113-117 Upshire Road Waltham Abbey
Essex EN9 3PE**

**Responsible Officer: Kim Tuckey 01992 564034
Senior Licensing Officer**



**Epping Forest
District Council**

Democratic Services: R Perrin

Recommendations/Decisions Required:

To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003

Report:

To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003.

Application

1. An application has been made by Co-Operative the Premises Licence Holder for a variation to the premises licence for the above premises. The authority received the application on 10th March 2012. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises is attached.
2. The applicant is requesting a variation to extend the licence opening times and the sale of alcohol.
3. Section M & O of the application for variation amends the Operating Schedule of the premises licence and sets out some new conditions on page 19 of the application which will be attached to the licence if this application is granted.

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application; it was properly advertised at the premises and in a local newspaper.

7. The authority has received one representation from a resident.
8. The representations relate to public nuisance from noise and anti social behaviour.

Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

Options

10. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations;
- (b) any additional information obtained from the hearing;
- (c) the Council's statement of licensing policy;
- (d) Guidance issued by the Secretary of State, and
- (e) the steps necessary to the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003.
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence.
- A copy of the Premises Licence.
- Representation from one Interested Parties.
- Map showing the area.

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Co-operative Group Food Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/210001430
--

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
113-117 Upshire Road Upshire Waltham Abbey			
Post town	Essex	Post code	EN9 3PE

Telephone number at premises (if any)	01992 713725
Non-domestic rateable value of premises	£20000

Part 2 – Applicant details

Daytime contact telephone number	0161 827 5747		
E-mail address (optional)	licensing@co-operative.coop		
Current postal address if different from premises address	Licensing Department 5 th Floor Federation Building Dantzig Street		
Post Town	Manchester	Postcode	M60 0AF

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	

Please describe briefly the nature of the proposed variation (Please see guidance note 1)
To Vary the licensing hours/trading hours of the premises

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	06:00	23:00			
Tue	06:00	23:00			
Wed	06:00	23:00			
Thur	06:00	23:00			
Fri	06:00	23:00			
Sat	06:00	23:00			
Sun	06:00	23:00			
			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	06:00	23:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue	06:00	23:00	
Wed	06:00	23:00	
Thur	06:00	23:00	
Fri	06:00	23:00	
Sat	06:00	23:00	
Sun	06:00	23:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

A closed circuit TV monitoring system to be installed and maintained. images recorded and retained for at least 21 days and to be handed to police/local authority on request.

b) The prevention of crime and disorder

Signage to be displayed instore that it is an offence for people aged under 18 to purchase alcohol.

Store fitted with a panic button for staff to press in cases of emergency

Store fitted with a burglar alarm.

c) Public safety

To meet the requirements of the Fire Safety Order 2005

d) The prevention of public nuisance

no deliveries to take place between the hours of 2300 and 0600 the following day.

e) The protection of children from harm

all staff are trained in relation to underage related sales of alcohol. proof of age scheme in place.

"Challenge 25" scheme in place and notices of this prominently displayed within the store

electronic till prompt when alcohol is scanned to remind staff to check the age of the purchaser

"Age Refusals Register" refusals book kept to record where sales of alcohol are challenged or

refused.

Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	05/03/2012
Capacity	Licensing Administrator

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13) Licensing Department 5 th Floor Federation Building Dantzig Street			
Post town	Manchester	Post code	M60 0AF
Telephone number (if any)	0161 827 5494		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

PREMISES LICENCE

Part A



Corporate Support
Services

Premises licence number:

LN/210001430

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Co-op Late Shop
113-117 Upshire Road

Post Town: Waltham Abbey Post code: EN9 3PE

Telephone number: 01992 713725

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Sale of alcohol off the premises

The times the licence authorises the carrying out of licensable activities:

Monday – Saturday: 8.00-23.00

Sunday: 10.00 – 22.30

Good Friday: 8.00 – 22.30

Christmas Day: 12.00 – 15.00, and 19.00 – 22.30

The opening hours of the premises:

Where the licence authorises supplies of alcohol whether these are on and / or off supplies: Off.

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Co-operative Group Food Limited
New Century House
Manchester
M60 4ES

Registered number of holder, for example company number, charity number (where applicable):
26715R

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

**Christopher A.C. Okoro
8 George Avey Croft
North Weald
Epping
CM16 6JB**

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
LEW 1285 Lewisham**

Annex 1 – Mandatory conditions:

1. No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or when the designated supervisor has a licence suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence (see section 19 Licensing Act 2003)
3. Each individual at the premises who carry out a security activity, must be licensed by the Security Industry Authority (see section 21 Licensing Act 2003)
4. Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film is to be restricted in accordance with section 20 Licensing Act 2003.

Annex 2 – Conditions consistent with the Operating Schedule:

N/A

Annexe 3 – Conditions attached after a hearing by the licensing authority:

N/A

Annexe 4 – Plans:

Plans held at Epping Forest District Council

Sarah Moran

From: mark tooley <[REDACTED]>
Sent: 02 April 2012 13:28
To: Licensing
Subject: Extension of Co-op Licensing 6am - 11pm

Dear Sir/Madam,

I am sending this e-mail to strongly appose the extension of the licensing of the Upshire road Co-op.

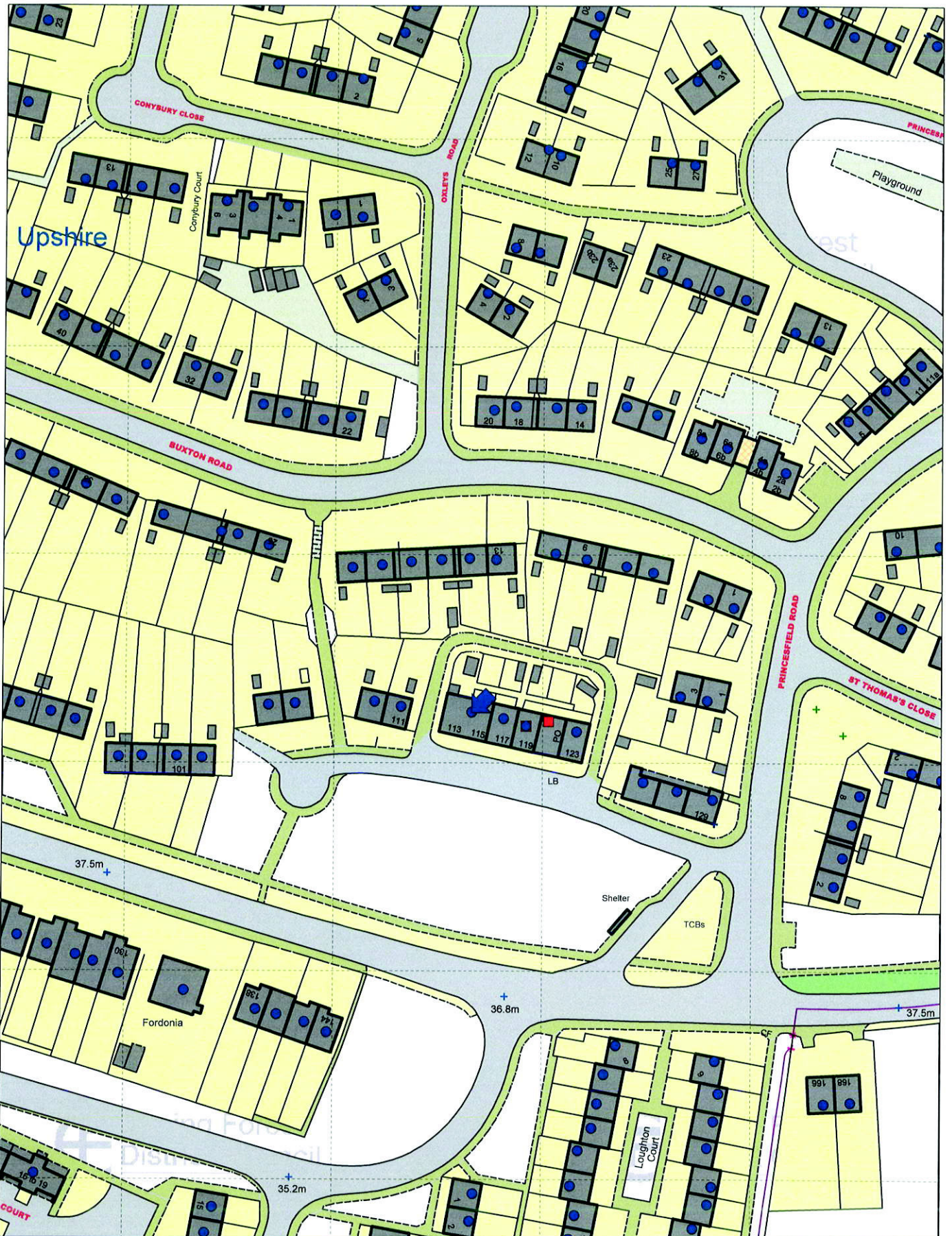
I live in the Upshire road in the flats and we are already inconvenienced with there trading hours of 7am - 10pm.


There shop attracts alot of use, and anti social behaviour which is bad enough that we have to put up with this til 10pm, I firmly appose the 11pm as this means people will be able to buy alcohol until 11pm which is totally unacceptable, also regarding the 6am opening time the co-op is situated underneath flats which are residential and this also is unacceptable.

On another note the co-op also have lorries turning up at 6am in the morning when they are not ment to because it is a residential area no lorries should turn up til 7am and they blatantly flaunt this, so i would ask you not to grant them an extension because of us the residence that have to live with in close proximity to the co-op, and to put up with the noise and behaviour.

Yours sincerely

Mr M D Tooley,
[REDACTED] Upshire road,



	Epping Forest District Council Civic Offices High Street Epping CM16 4BZ	113 Upshire Road	Centre X: 540483.000 Centre Y: 200912.000 Width : 225.000 Angle : .000
	Scale : 1:1250 Date : 25 Apr 2012 Time : 04:19:17 PM		Contains Ordnance Survey & Royal Mail Data © Crown Copyright & Database Right 2012, EFDC License No: 100018534 2012 © Royal Mail Copyright & Database Right 2012, © Environment Agency, © Copyright Geo Perspectives, © Natural England 2012, Reproduced with the permission of Natural England



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